

LOCAL AGENCY FORMATION COMMISSION  
OF THE COUNTY OF ALPINE

Teola L. Tremayne  
Executive Officer

P.O. Box 158  
Markleeville, CA 96120

Telephone 530-694-2281  
FAX: 530-694-2491

Margaret Long  
County Counsel

**AGENDA**  
**JUNE 21, 2022**  
**2:30 P.M.**

**IN-PERSON AND VIRTUAL MEETING**

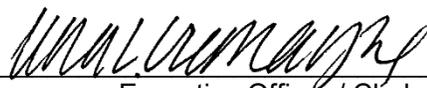
Notice is hereby given that the Local Agency Formation Commission of the County of Alpine (LAFCO) will meet on June 21, 2022 at 2:30 p.m. (or as soon thereafter as possible following the regular meeting of the Board of Supervisors), at Board Chambers, Alpine County Government Center, 99 Water Street, Markleeville, California.

Join Zoom Meeting or dial (346)248-7799

<https://us06web.zoom.us/j/82887265973>

**Meeting ID: 828 8726 5973**

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE**  
Commissioners January Riddle, Terry Woodrow, Ron Hames, Kris Hartnett and Evan Mecak, Bob Epstein, Douglas Mitarontonda. Alternate Commissioners David Griffith and Lewis Ames and one alternate public member vacancy.
2. **ORAL COMMUNICATIONS / PUBLIC COMMENT**  
Opportunity for members of the public to address the Local Agency Formation Commission on matters not appearing on the agenda. No action may be taken.
3. **APPROVAL OF MINUTES**
  - 3.1 Approval of regular meeting minutes of May 17, 2022.
4. **PUBLIC HEARINGS** None.
5. **UNFINISHED BUSINESS** None
  - 5.1 Continued discussion and possible direction regarding the 2022/2023 Local Agency Formation Commission budget.
  - 5.2 Continued discussion and possible direction regarding the Alpine County Sphere of Influence.
6. **NEW BUSINESS**
  - 6.1 Request to set public hearing per submittal of Certificate of Filing regarding Kirkwood Meadows Public Utility District's (KMPUD) annexation request to include Caltrans Peddler Hill Maintenance Station into the KMPUD electrical service area.
7. **EXECUTIVE OFFICER'S UPDATE** None
8. **ADJOURNMENT**  
The Local Agency Formation Commission will adjourn to the next regular meeting at the County Government Center.



Teola L Tremayne, Executive Officer / Clerk  
Alpine County Local Agency Formation Commission

LOCAL AGENCY FORMATION COMMISSION  
OF THE COUNTY OF ALPINE

ITEM NO. 3.1

Teola L. Tremayne  
Executive Officer

P.O. Box 158  
Markleeville, CA 96120

Telephone 530-694-2281  
FAX: 530-694-2491

Margaret Long  
County Counsel

MINUTES  
MAY 17, 2022  
2:00 P.M.

IN-PERSON AND VIRTUAL MEETING

**Unapproved!**  
**Subject to Correction**

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Commissioners Terry Woodrow, Ron Hames, Kris Hartnett were present in person. Commissioners January Riddle and Evan Mecak were present on Zoom. Alternate Commissioner David Griffith was absent and there is one alternate public member vacancy.

2. **ORAL COMMUNICATIONS / PUBLIC COMMENT**

None.

3. **APPROVAL OF MINUTES**

3.1 Approval of regular meeting minutes of March 1, 2022.

**MOTION Hartnett / SECOND Hames approving the regular meeting minutes of March 1, 2022.**

**Commissioner Riddle: AYE**

**Commissioner Mecak: AYE**

**Commissioner Hartnett: AYE**

**Commissioner Hames: AYE**

**Chair Woodrow: AYE**

**MOTION CARRIED.**

4. **PUBLIC HEARINGS** None.

5. **UNFINISHED BUSINESS**

5.1 **Continued discussion and possible direction regarding the 2022/2023 Local Agency Formation Commission budget.**

Chair Woodrow suggested increasing the stipend line item because it currently only covered 5 Commissioners for 5.6 meetings; adjusting the budget to possibly reflect the addition of 2 more Commissioners for a total of 6 meetings; increasing the travel line item; adding funding to pay for a consultant to complete the Municipal Service Agreement and the Spheres of Influence; and allocating funding to allow for the Executive Officer to consult with Amador County's LAFCO Executive Director.

Commissioner Hames suggested adding funding to allow for commissioners to attend trainings.

Commissioner Mecak suggested focusing on the big unknown costs with the Consulting Fees.

In response to Commissioner Hartnett's question regarding the time constraints on approving a final budget, County Counsel Margaret Long reported that it would be ideal to align with the County's budget approval that was coming up in August.

Commissioners agreed, by consensus to direct staff to bring a preliminary budget which included Consulting fees back to the Commission at the next meeting.

County Counsel Margaret Long confirmed that staff was to bring back a recommended budget that included consultation fees, travel and training.

**5.2 Continued discussion and possible direction regarding the Alpine County Sphere of Influence.**

In response to Commissioner Riddle's suggestion that the Commission adopt the 11-year old Sphere of Influence that was never adopted, County Counsel Margaret Long advised against adopting a document that had inaccurate information, but that it could be used as a starting point moving forward and stated that updating and adopting a new Sphere of Influence needed to be a priority.

**6. NEW BUSINESS**

**6.1 Request adoption of a resolution of establishing terms and procedures for LAFCO Special District Members, requiring districts to pay 50% of the net actual costs, accepting Special District election results and appointing two Special District Members and one Special District Alternate to LAFCO.**

**MOTION Mecak / SECOND Hartnett adopting Resolution No.LAFCO2022-02 establishing terms and procedures for LAFCO Special District Members, requiring districts to pay 50% of the net actual costs, accepting Special District election results and appointing two Special District Members and one Special District Alternate to LAFCO.**

**Commissioner Riddle: AYE  
Commissioner Mecak: AYE  
Commissioner Hartnett: AYE  
Commissioner Hames: AYE  
Chair Woodrow: AYE  
MOTION CARRIED**

**7. EXECUTIVE OFFICER'S UPDATE**

**7.1 Report regarding Kirkwood Meadows Public Utility District's request for initiating the annexation of Caltrans Peddler Hill Maintenance Station.**

Executive Officer Teola Tremayne submitted a written report.

**8. ADJOURNMENT**

The Local Agency Formation Commission will adjourn to the next regular meeting of June 21, 2022 at 2:00PM at the County Administrative Office Building.

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Teola L Tremayne, Executive Officer / Clerk  
Alpine County Local Agency Formation Commission

State Controller Schedules  
County Budget Act  
January 2010 Edition, revision #1

Alpine County  
State of California  
Financing Sources and Uses By  
Budget Unit By Object  
Governmental Funds  
For Fiscal Year 2021-2022

Account Number	Actual 2019-2020	Actual 2020-2021	Budget 2020-2021	Recommended 2021-2022	Approved/ Adopted by The Board of Supervisors 2021-2022
<b>BudgetUnit: 179 - LOCAL AGENCY FORMATION</b>					
<b>MajClassification: 510 - SERVICES AND SUPPLIES</b>					
<a href="#">100-179-520400</a> MEMBERSHIPS & DUES	1,075.00	1,015.00	1,075.00	1,075.00	1,075.00
<a href="#">100-179-528820</a> STIPENDS	0.00	0.00	1,400.00	1,400.00	1,400.00
<a href="#">100-179-529100</a> TRAVEL	0.00	0.00	500.00	500.00	500.00
<b>Total MajClassification: 510 - SERVICES AND SUPPLIES:</b>	<b>1,075.00</b>	<b>1,015.00</b>	<b>2,975.00</b>	<b>2,975.00</b>	<b>2,975.00</b>
<b>Total BudgetUnit: 179 - LOCAL AGENCY FORMATION:</b>	<b>1,075.00</b>	<b>1,015.00</b>	<b>2,975.00</b>	<b>2,975.00</b>	<b>2,975.00</b>



**COUNTY OF ALPINE**  
**Office of the County Clerk**

Teola L. Tremayne, County Clerk  
ex officio Local Agency Formation Commission  
Executive Officer

**MEMORANDUM**

**TO:** Local Agency Formation Commission

**FROM:** Teola L. Tremayne, Executive Officer

**DATE:** June 16, 2022

**SUBJECT:** LAFCo Agenda Item No. 6.1 – Request to set public hearing per submittal of Certificate of Filing regarding Kirkwood Meadows Public Utility District's (KMPUD) annexation request to include Caltrans Peddler Hill Maintenance Station into the KMPUD electrical service area.

A Resolution No. 21-07 was received by email September 23, 2021 from Kirkwood Meadows Public Utility District in its willingness to annex Caltrans Peddler Hill Maintenance Station to KMPUD Service Area, subject to Alpine County LAFCo approval.

On March 29, 2022, an application for annexation was received by Kirkwood Meadows Public Utility District. On May 12, 2022, the Clerk's Office emailed an invoice in the amount of \$750 for the annexation and KMPUD submitted payment.

The Clerk's Office hereby submits a Certificate of Filing to the Local Agency Formation Commission for the annexation ordering the addition of Caltrans Peddler Hill Maintenance Station into the KMPUD electric service area. And requests that a public hearing be scheduled no later than August 11, 2022, preferably July 7, 2022.



**COUNTY OF ALPINE**  
**Office of the County Clerk**

Teola L. Tremayne, County Clerk  
ex officio Local Agency Formation Commission  
Executive Officer

**CERTIFICATE OF FILING**

**Project Title:** Kirkwood Meadows Public Utility District annexation of Caltrans  
Peddler Hill Maintenance Station into electrical service area  
**Project No.:** AC2022-01  
**APN:** 039-290-002-000  
**Date Rec'd:** 09/23/2021  
**Submitted by:** Kirkwood Meadows Public Utility District Resolution No. 21-07  
**Subject Agencies:** Kirkwood Meadows Public Utility District/Caltrans

**CORTESE-KNOX-HERTZBERG ACT REQUIREMENTS**

The application for the referenced proposal has been submitted to LAFCO and has been found to be in the form prescribed by the Local Agency Formation Commission of Alpine County. Pursuant to Sections 5661 and 566658 of the Government Code, the Executive Office is issuing this Certificate of Filing. Following the issuance of the Certificate of Filing, the Executive Officer shall proceed to set the proposal for hearing and give published notice thereof as provided in this part. The date of the hearing shall be not more than 90 days after issuance of the Certificate of Filing or after the application is deemed to have been accepted, whichever is earlier. Notwithstanding Section 56106, the date for conducting the hearing, as determined pursuant to this subdivision, is mandatory.

Pursuant to state law, the Certificate of Filing addresses the following:

1. The filing date for this proposal is May 13, 2022.
2. The Commission may consider this proposal on June 12, 2022 but not later than August 11, 2022.
3. The proposal is
  - A 100 percent consent item.
  - ✓ An item requiring a noticed public hearing.

  
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Teola L. Tremayne, Executive Officer  
Local Agency Formation Commission of Alpine County

Dated: 06/16/2022