



REQUEST FOR PROPOSALS

EV Charging Stations – Alpine County California

JT Chevallier  
Economic Development Director  
50 Diamond Valley Rd.  
Alpine County, CA 96120  
[jchevallier@alpinecountyca.gov](mailto:jchevallier@alpinecountyca.gov)  
530-721-1339

**PROPOSALS DUE: January 27, 2023  
11:59 PM**

(Legal Advertisement)

Alpine County, California is soliciting proposals for the installation of a minimum of two and a maximum of four level-3 electrical vehicle charging stations to be located in prescribed locations in Markleeville and Bear Valley.

Applicants should demonstrate a record of successful experience with the installation of similarly sized projects, preferably on municipal land. The charging stations will be owned and operated by the applicants.

As of 4:00pm on Wednesday December 7, 2022 copies of this RFP and further information for the project may be obtained via the County's website ([www.alpinecountyca.gov](http://www.alpinecountyca.gov)) or by contacting JT Chevallier at [jchevallier@alpinecountyca.gov](mailto:jchevallier@alpinecountyca.gov).

Proposals will be accepted at the address below, or via email until the proposal deadline of January 27, 2023 at 11:59pm PST. Proposals submitted electronically via email will state "EV Charging Station RFP Submission" followed by the name of the Applicant submitting the proposal. Late proposals will be rejected. Proposals will be compiled, recorded, and reviewed as they are received.

Unsigned proposals or proposals signed by an individual not authorized to bind the prospective Applicant will be considered nonresponsive and rejected.

This RFP does not commit Alpine County to award a contract, to pay any costs incurred in the preparation of a proposal for this request, or to procure or contract for services. Alpine County reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with any qualified Applicant, or to modify or cancel in part or in its entirety the RFP if it is in the best interests of the Alpine County to do so. Furthermore, a contract award may not be made based solely on price.

The prospective Applicant is advised that should this RFP result in recommendation for award of a contract, the contract will not be in force until it is approved and fully executed by the Alpine County Board of Supervisors. The Applicant is further advised that the chosen Applicant will be required to execute a contract with Alpine County.

All products used or developed in the execution of any contract resulting from this RFP will remain in the public domain at the completion of the contract.

The anticipated Applicant selection schedule is as follows:

Proposal review and evaluation:

Week of February 6, 2023

Contract Award and Notice to Proceed:

February 14, 2023

Any questions related to this RFP shall be submitted in writing to the attention of JT Chevallier via email at [jchevallier@alpinecountyca.gov](mailto:jchevallier@alpinecountyca.gov) . Questions shall be submitted before 5:00 PM on January 9, 2023. All questions and responses will be posted on the County website at

[www.alpinecountyca.gov/bids.aspx](http://www.alpinecountyca.gov/bids.aspx)

*No oral question or inquiry about this RFP/RFQ shall be accepted.*

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Economic Development Director  
50 Diamond Valley Rd.  
Alpine County, CA 96120  
[jchevallier@alpinecountyca.gov](mailto:jchevallier@alpinecountyca.gov)  
530-721-133

# TABLE OF CONTENTS

## Request for Proposals

### Electric Vehicle Charging Station Request for Proposal

General Information & Scope of Work .....	5
Hardware Specifications .....	6
Network Specifications .....	7
Appendix A – Proposal Requirements .....	8
Appendix B – Proposal Evaluation.....	11
Appendix C – Project Schedule .....	15
Appendix D – County Contract Template.....	16
Attachment 1 – Markleeville EV Charging Station Proposed Location Map	
Attachment 2 – Bear Valley EV Charging Station Proposed Location Map	
Attachment 3 – Liberty Energy EV Charging Station Reimbursement Programs	
Attachment 4 – PG&E EV Charging Station Reimbursement Programs	

## **I. GENERAL INFORMATION & SCOPE OF WORK**

The Alpine County, California, ("County"), is soliciting proposals from qualified Applicants for the installation of 2-4 level-3 pedestal-mounted electrical vehicle charging (4-8 total charging ports) stations to be located at prescribed locations in Markleeville and Bear Valley.

Understanding that many different models of charging stations and software to run the charging stations are currently available, the County is soliciting qualified Applicants to provide proposals that Applicants recommend as the best fit to Alpine County's needs based on the following criteria.

Applicants are required to address each of these criteria in their official proposals to the County.

1. The County is not experienced in this emerging technology and seeks a partner that will provide strong support throughout the installation, operation and ongoing maintenance of the selected charging stations. Evidence of municipally installed and managed projects is preferred. Applicants will provide details via their proposal on how operation, technical support and maintenance will be addressed.
2. The County seeks a qualified Applicant to engage the local utility providers (Liberty Energy & PG&E) to determine infrastructure needs and/or upgrades necessary for the installation of level-3 charging stations. Experience working collaboratively with the utility providers is preferred.
3. The County is willing to consider all models of level-3 charging stations compatible with all or most electric vehicles, and software packages, so long as hardware is rated for Alpine climates and software is fully supported by the Applicant or a third-party provider. The County is not willing to consider the integration of software to the County's financial suite of software.
4. The County prefers full turn-key solutions (hardware, software, and installation) or solutions whereby the Applicant provides a proposal for hardware, software, and support only and coordinates outside contracted service for electrical, excavation, pedestal mounting support infrastructure, and installation. Applicants will provide all associated costs via their proposal, including the purchase or lease of hardware, software, installation, ongoing hosting, warranty, ongoing operation and maintenance, and any and all costs associated with the project.
5. The Applicant will need to work with the local utility providers (Liberty Energy & PG&E) to ensure designated locations are equipped with the necessary electrical system and installed conduit system to facilitate ease of installation. Preliminary locations are supplied as part of this RFP, including a call-out on the location for where the charging stations are to be located. The Applicant will be financially responsible for the utility (electricity) costs of operation at both locations and will work for the utility providers to determine best practices for implementation.

6. The Applicant will retain all revenue generated from the operation and management of the Electric Vehicle Charging Stations.
7. The County requires that all solicitations meet or exceed applicable requirements, including relevant portions of the Americans With Disabilities Act and any and all applicable laws and codes. Applicants will provide relevant information as how each of these items will be met by their proposed solution.
8. For turn-key solutions where the chosen Applicant will supply installation services, permits will be required via the County's Office of Community Development. The County will work directly with the Applicant to provide all required permits for activation and installation. Permit fees will be waived.
9. The chosen Applicant will be selected in-part based on availability of hardware, software, and ability to complete the project within the 2023/2024 construction season (May to October).
10. Site visits are not mandatory, but are encouraged, and can be arranged with proper notice.

## **II. Hardware Specifications**

Applicants will provide relevant technical details addressing each of the following common EVSE specifications:

- Compatibility with all or most electric vehicles (Tesla only chargers not accepted)
- Availability of proposed hardware
- Exterior dimensions
- Specific hardware Applicant and model suggested
- Enclosure rating
- Operational sequence
- Standards and certifications
- Temperature Rating
- Cable length
- Connector/cable
- Frequency
- Networked or stand alone
- Panel and electrical system requirements
- Amp rating
- Breaker size
- Input current, phase, voltage
- Maximum energy output (kW)
- Output phase, voltage
- Signage and markings for units and parking spaces

### III. Network

Applicants will provide relevant networking details on the following criteria, including any associated costs to provide these services:

1. What options will be provided for accessing data and energy monitoring information? These include:
  - Minutes per day in-use
  - Total sessions by day
  - Total energy used (kW/day)
  - Real-time availability of EVSE (e.g online, offline, charging, connected, failed, etc.)
2. How do the quoted units connect to the internet; direct network connection or cellular? Is there any potential cost to the County for connection?
3. What software/application(s) is supported for end-users to locate the proposed charging stations?
4. Applicants will specify suggested software required to run the EV charging stations.
5. Is there mandatory downtime for software updates or maintenance?

## APPENDIX A – PROPOSAL REQUIREMENTS

These guidelines are provided for standardizing the preparation and submission of Proposal/Proposals by all Applicants. The intent of these guidelines is to assist Applicants in preparation of their proposals, to simplify the review process, and to help assure consistency in format and content. The proposal length and format will be as follows:

- 10-page limit
- One-inch margins
- 11 point or larger text limit,
- One-page cover letter

Proposals shall contain the following information in the order listed:

### 1. Introductory Letter

The introductory (or transmittal) letter shall be addressed to:

JT Chevallier  
Economic Development Director  
50 Diamond Valley Rd.  
Markleeville, CA 96120

The letter shall be on Applicant letterhead and include the Applicant's contact name, mailing address, telephone number, facsimile number, and email address. The letter will address the Applicant's understanding of the services being requested and any other pertinent information the Applicant believes should be included. All addendums received must be acknowledged in the transmittal letter.

### 2. Executive Summary

The Alpine County Economic Development Department will only consider submittals from Applicants that demonstrate they have successfully completed comparable projects. These projects must illustrate the quality, type, and past performance of the project submitter. Submittals shall include a detailed description of a minimum of three (3) projects within the past five (5) years which include the following information:

1. Contracting agency
  2. Contracting agency Project Manager
  3. Contracting agency contact information
- ### 3. Contract amount Applicant Information, Qualifications & Experience
1. Funding source
  2. Date of contract
  3. Date of completion

4. Applicant Project Manager and contact information
5. Project Objective
6. Project Description
7. Project Outcome

#### 4. Organization and Approach

1. Describe the roles and organization of your proposed team for this project. Indicate the number of project staff, facilities available and experience of your team as it relates to this project. Any subcontractors must be approved in writing by the County.
2. Describe your project and management approach. Provide a detailed description of how the team and scope of work will be managed.
3. Describe the roles of key individuals on the team. Provide resumes and references for all key team members. Resumes shall show relevant experience, for the Project's Scope of Work, as well as the length of employment with the proposing Applicant. Key members, especially the Project Manager, shall have significant demonstrated experience with this type of project, and should be committed to stay with the project for the duration of the project.

#### 5. Scope of Work

1. Include a detailed Scope of Work Statement describing all services to be provided.
2. Describe project deliverables for each phase of your work.
3. Describe your cost control and budgeting methodology for this project.

#### 6. Schedule of Work

Provide a detailed schedule for all phases of the project and the proposing Applicant's services including time for reviews and approvals. The schedule shall meet the Project Schedule shown in Appendix C, however, expedited schedules are preferred with justification for timeline feasibility.

#### 7. Conflict of Interest Statement

The proposing Applicant shall disclose any financial, business or other relationship with the Alpine County Economic Development Department that may have an impact upon the outcome of the contract or the project. The Applicant shall also list current clients who may have a financial interest in the outcome of this contract or the construction project that will follow. The proposing Applicant shall disclose any financial interest or relationship with any company that might submit a bid on the project.

#### 8. Litigation

Indicate if the proposing Applicant was involved with any litigation in connection with prior projects. If yes, briefly describe the nature of the litigation and the result.

## APPENDIX B – PROPOSAL EVALUATION

### **Evaluation Process**

All proposals will be evaluated by the Alpine County Economic Development Department Selection Committee (Committee). The Committee may be composed of Alpine County Economic Development Department staff and other parties that may have expertise or experience in the services described herein. The Committee will review the submittals and will rank the Applicants. The evaluation of the proposals shall be within the sole judgment and discretion of the Committee. All contacts during the evaluation phase shall be through the Alpine County Economic Development Department Contract Administrator/Project Manager only. Applicants shall neither contact nor lobby evaluators during the evaluation process. Attempts by Applicant to contact members of the Committee may jeopardize the integrity of the evaluation and selection process and risk possible disqualification of Applicant.

The Committee will evaluate each proposal meeting the qualification requirements set forth in this RFP. Applicants should bear in mind that any proposal that is unrealistic in terms of the technical or schedule commitments may be deemed reflective of an inherent lack of technical competence or indicative of a failure to comprehend the complexity and risk of the Alpine County Economic Development Department's requirements as set forth in this RFP.

### Evaluation Criteria

Proposals will be evaluated according to each Evaluation Criteria, and scored on a zero to five-point rating. The scores for all the Evaluation Criteria will then be multiplied according to their assigned weight to arrive at a weighted score for each proposal. A proposal with a high weighted total will be deemed of higher quality than a proposal with a lesser-weighted total.

Rating		
0	Not Acceptable	Non-responsive, fails to meet RFP specifications. The approach has no probability of success. For mandatory requirement this score will result in disqualification of proposal.
1	Poor	Below average, falls short of expectations, is substandard to that which is the average or expected norm, has a low probability of success in achieving project objectives per RFP.
2	Fair	Has a reasonable probability of success, however, some objectives may not be met.
3	Average	Acceptable, achieves all objectives in a reasonable fashion per RFP specification. This will be the baseline score for each item with adjustments based on interpretation of proposal by Evaluation Committee members.
4	Above Average/Good	Very good probability of success, better than that which is average or expected as the norm. Achieves all objectives per RFP requirements and expectations.
5	Excellent/Exceptional	Exceeds expectations, very innovative, clearly superior to that which is average or expected as the norm. Excellent probability of success and in achieving all objectives and meeting RFP specification.

The Evaluation Criteria Summary and their respective weights are as follows:

No	Written Evaluation Criteria	Weight
1	Completeness of Response	Pass/Fail
2	Qualifications & Experience	20
3	Organization & Approach	15
4	References	10
5	Regional Connection	5
<b>Subtotal:</b>		<b>50</b>

**1. Completeness of Response (Pass/Fail)**

- a. Responses to this RFP must be complete. Responses that do not include the proposal content requirements identified within this RFP and subsequent addenda and do not address each of the items listed below will be considered incomplete, be rated a Fail in the Evaluation Criteria and will receive no further consideration.

**2. Qualifications & Experience (20 points)**

- a. Relevant experience, specific qualifications, and technical expertise of the Applicant and sub- Applicants to administer the grant.

### 3. Organization & Approach (15 points)

- a. Describes familiarity of project and demonstrates understanding of work completed to date and project objectives moving forward
- b. Roles and Organization of Proposed Team
  - i. Proposes adequate and appropriate disciplines of project team.
  - ii. Some or all of team members have previously worked together on similar project(s).
  - iii. Overall organization of the team is relevant to Alpine County Economic Development Department needs.
  - iv. Description of organization or team members experience working in Alpine County or other small rural jurisdictions.
- c. Project and Management Approach
  - i. Team is managed by an individual with appropriate experience in similar projects. This person's time is appropriately committed to the project.
  - ii. Team successfully addresses Site Planning and Programming efforts.
  - iii. Project team and management approach responds to project issues. Team structure provides adequate capability to perform both volume and quality of needed work within project schedule milestones.
- d. Roles of Key Individuals on the Team
  - i. Proposed team members, as demonstrated by enclosed resumes, have relevant experience for their role in the project.
  - ii. Key positions required to execute the project team's responsibilities are appropriately staffed.
- e. Team leadership understands the nature of public sector work and its decision-making process.
- f. Proposal responds to need to assist Alpine County Economic Development Department during the project.

### 4. References (10 points)

- a. Review of the references provided and graded based on the quality of the references. Provide the name of at least three (3) agencies you currently or have previously consulted for in the past three (3) years.

### 5. Regional Connection (5 points)

- a. Applicant(s) that have a regional presence in the area of Alpine County will receive 5 points.
- b. Applicant(s) must provide proof of the regional presence in Alpine County.

Weighted scores for each Proposal will be assigned utilizing the table below:

<b>No</b>	<b>Evaluation Criteria</b>	<b>Rating (0-5)</b>	<b>Weight</b>	<b>Score (Rating * Weight)</b>
1	Completeness of Response	N/A	Pass/Fail	Pass/Fail
2	Qualifications & Experience		20	
3	Organization & Approach		15	
4	References		10	
5	Regional Connection		5	
<b>Total:</b>			<b>50</b>	

## APPENDIX C – RFP & PROJECT SCHEDULE

**Project Schedule** – The selected Applicant must satisfy all deliverables identified in the scope of work prior to the expiration of the 2023 construction season (May-Oct).

APPENDIX D – Alpine County Contract Template

STANDARD FORM PERSONAL SERVICES CONTRACT  
COUNTY OF ALPINE  
AND  
**(CONTRACTOR)**

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, by and between the COUNTY OF ALPINE, hereinafter referred to as "County," and **(NAME OF CONTRACTOR AND TYPE OF ENTITY THE PARTY IS, IE: sole proprietor, partnership, corporation)** hereinafter referred to as "Contractor".

RECITALS:

WHEREAS, County desires to retain a person or firm to provide the following services:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_;

WHEREAS, Contractor warrants that it is qualified and agreeable to render the aforesaid services.

NOW, THEREFORE, for and in consideration of the agreement made, and the payments to be made by County, the parties agree to the following:

- I. SCOPE OF SERVICES: Contractor agrees to provide all of the services described in Exhibit "A" attached hereto and by this reference made a part hereof.
  
- II. ADDITIONAL SERVICES: The County may desire services to be performed which are relevant to this contract or services but have not been included in the scope of the services listed in Paragraph I above and Contractor agrees to perform said services upon the written request of County. These additional services could include, but are not limited to, any of the following:
  - A. Serving as an expert witness for the County in any litigation or other proceedings involving the project or services.
  - B. Services of the same nature as provided herein which are required as a result of events unforeseen on the date of this contract.
  
- III. COUNTY FURNISHED SERVICES: The County agrees to:
  - A. Facilitate access to and make provisions for the Contractor to enter upon public and private lands as required to perform their work.
  - B. Make available to Contractor those services, supplies, equipment and staff that are normally provided for the services required by the type of services rendered by Contractor and as set forth in Exhibit "A".
  - C. Make available all pertinent data and records for review.

- IV. FEES: The fees for furnishing services under this Contract shall be based on the rate schedule which is attached hereto as Exhibit "B" and by this reference incorporated herein. Said fees shall remain in effect for the entire term of this contract.
- V. MAXIMUM COST TO COUNTY: Notwithstanding any other provision of this contract, in no event will the cost to County for the services to be provided herein exceed the maximum sum of \$\_\_\_\_\_, including direct non-salary expenses.
- VI. PAYMENT: The fees for services under this Contract shall be due within 60 calendar days after receipt by County of an invoice covering the service(s) rendered to date.

For any services involving a public works or construction project the County shall retain 10 percent of each monthly progress payment, which shall be due upon completion and acceptance by County of the work or termination of this Contract.

With respect to any additional services provided under this Contract as specified in paragraph II hereof, Contractor shall not be paid unless Contractor has received written authorization from County for the additional services prior to incurring the costs associated therewith. Said additional services shall be charged at the rates set forth on Exhibit "B".

Invoices or applications for payment to the County shall be detailed and shall contain full documentation of all work performed and all reimbursable expenses incurred. Where the scope of work on the contract is divided into various tasks, invoices shall detail the related expenditures accordingly. Labor expenditures need documentation to support time, subsistence, travel and field expenses. No expense will be reimbursed without adequate documentation. This documentation will include, but not be limited to, receipts for material purchases, rental equipment and subcontractor work.

Notwithstanding any other provision herein, payment may be delayed, without penalty for any period in which the State or Federal Government has delayed distribution of funds that are intended to be used by the County for funding payment to contractor.

- VII. CONTRACT PERFORMANCE TIME: All the work required by this contract shall be completed and ready for acceptance no later than \_\_\_\_\_. Time is of the essence with respect to this Contract.
- VIII. INSURANCE: **(CONTACT RISK MANAGEMENT PRIOR TO ROUTING FOR SPECIAL CONTRACT SITUATIONS, IE: pollution, cyber liability, construction, environmental services, etc.)** Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor, his agents, representatives, employees or subcontractors.

Minimum Scope and Limit of Insurance

- A. The Contractor shall maintain a commercial general liability (CGL) insurance policy [Insurance Services Office Form CG 00 01] covering CGL on an occurrence basis, including products and completed operations, property damage bodily injury and personal & advertising injury with limits in the amount of \$ 2,000,000, and a general aggregate limit of \$4,000,000.

The County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the General Liability policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. Additional insured should read as follows:

Alpine County  
PO Box 158  
Markleeville, CA 96120

- B. Contractor shall also provide comprehensive business or commercial automobile liability coverage including non-owned and hired automobile liability in the amount of \$1,000,000 per accident for bodily injury and property damage. Coverage shall be at least as broad as ISO Form CA0001 (Code 1), or if Contractor has no owned autos, hired, (Code 8) and non-owned autos (Code 9).

The County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the Automobile Liability policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. Additional insured should read as follows:

Alpine County  
PO Box 158  
Markleeville, CA 96120

The insurer shall supply a Certificate of Insurance and endorsements signed by the insurer evidencing such insurance to County prior to commencement of work. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the Entity. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the Entity.

Any deductibles or self-insured retentions must be declared to and approved by the

County. The County may require the Contractor to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

For any claims related to this contract, the Contractor's insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

Contractor hereby grants to County a waiver of any right to subrogation which any insurer of said Contractor may acquire against the County by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.

- IX. **WORKER'S COMPENSATION:** The Contractor acknowledges that it is aware of the provisions of the Labor Code of the State of California which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code and it certifies that it will comply with such provisions before commencing the performance of the work of this Contract. A copy of the certificates evidencing such insurance with policy limits of at least \$1,000,000 per accident for bodily injury or disease, shall be provided to County prior to commencement of work, or a signed County Workers' Compensation Exemption form.
  
- X. **NONDISCRIMINATORY EMPLOYMENT:** In connection with the execution of this Contract, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, political affiliation, ancestry, marital status or disability. This policy does not require the employment of unqualified persons.
  
- XI. **INTEREST OF PUBLIC OFFICIALS:** No officer, agent or employee of the County during their tenure or for one year thereafter shall have any interest, direct or indirect, in this Contract or the proceeds thereof.
  
- XII. **SUBCONTRACTING AND ASSIGNMENT:** The rights, responsibilities and duties under this Contract are personal to the Contractor and may not be subcontracted, transferred or assigned without the express prior written consent of the County.
  
- XIII. **LICENSING AND PERMITS:** The Contractor shall maintain the appropriate licenses throughout the life of this Contract. Contractor shall also obtain any and all permits which might be required by the work to be performed herein.

XIV. BOOKS OF RECORD AND AUDIT PROVISION: Contractor shall maintain on a current basis complete books and records relating to this contract. Such records shall include, but not be limited to, documents supporting all bids and all expenditures for which any reimbursement is sought. The books and records shall be original entry books. In addition, Contractor shall maintain detailed payroll records including all subsistence, travel and field expenses, and canceled checks, receipts and invoices for all items for which any reimbursement is sought. These documents and records shall be retained for at least five years from the completion of this contract. Contractor will permit County to audit all books, accounts or records relating to this contract or all books, accounts or records of any business entities controlled by Contractor who participated in this contract in any way. Any audit may be conducted on Contractor's premises or, at County's option, Contractor shall provide all books and records within a maximum of 15 days upon receipt of written notice from County. Contractor shall refund any moneys erroneously charged. If County ascertains that it has been billed erroneously by Contractor for an amount equaling 5% or more of the original bid, Contractor shall be liable for the costs of the audit in addition to any other penalty to be imposed. This paragraph applies to any contract which provides for reimbursement of expenses.

XV. TERM OF AGREEMENT: This Agreement shall commence on \_\_\_\_\_ and shall terminate on \_\_\_\_\_.

XVI. CONFIDENTIALITY: All information and records obtained in the course of providing services under this agreement shall be confidential and shall not be open to examination for any purpose not directly connected to the administration of this program. Both parties shall comply with State and Federal requirements regarding confidential information.

XVII. TITLE: It is understood that any and all documents, information, computer disk, and reports concerning this project prepared by and/or submitted to the Contractor, shall be the property of the County. The Contractor may retain reproducible copies of drawings and copies of other documents. In the event of the termination of this Contract, for any reason whatever, Contractor shall promptly turn over all information, writing, computer disk, and documents to County without exception or reservation. Contractor shall transfer from computer hard drive to disk any information or documents stored on hard drive and provide County with said disk.

XVIII. TERMINATION:

A. If the Contractor fails to provide in any manner the services required under this Contract or otherwise fails to comply with the terms of this Contract or violates any ordinance, regulation or other law which applies to its performance herein, the County may terminate this Contract by giving five calendar days written notice to the party involved.

- B. The Contractor shall be excused for failure to perform services herein if such services are prevented by acts of God, strikes, labor disputes or other forces over which the Contractor has no control.
  - C. Either party hereto may terminate this Contract for any reason by giving thirty (30) calendar days written notice to the other parties. Notice of Termination shall be by written notice to the other parties and be sent by registered mail.
  - D. In the event of termination not the fault of the Contractor, the Contractor shall be paid for services performed to the date of termination in accordance with the terms of this Contract.
- XIX. RELATIONSHIP BETWEEN THE PARTIES: It is expressly understood that in the performances of the services herein, the Contractor, and the agents and employees thereof, shall act in an independent capacity and as an independent contractor and not as officers, employees or agents of the County.
- XX. AMENDMENT: This Contract may be amended or modified only by written agreement of all parties.
- XXI. ASSIGNMENT OF PERSONNEL: The Contractor shall not substitute any personnel for those specifically named in its proposal unless personnel with substantially equal or better qualifications and experience are provided, acceptable to County, as evidenced in writing.
- XXII. JURISDICTION AND VENUE: This Contract shall be construed in accordance with the laws of the State of California and the parties hereto agree that venue shall be in ALPINE County, California.
- XXIII. INDEMNIFICATION: Contractor agrees to indemnify, defend at its own expense, and hold County harmless from any and all liabilities, claims, losses, damages, or expenses, including reasonable attorney's fees, arising from all acts or omissions to act of Contractor or its officers, agents, or employees in rendering services under this contract; excluding, however, such liabilities, claims, losses, damages, or expenses arising from County's sole negligence or willful acts.
- XXIV. COMPLIANCE WITH APPLICABLE LAWS: The Contractor shall comply with any and all federal, state and local laws affecting the services covered by this Contract, including the Health Insurance Portability and Accountability Act. **(IF APPLICABLE ADD; OTHERWISE, DELETE REFERENCE TO HIPAA AND REMOVE EXHIBIT C)** Contractor shall execute the Health Insurance Portability and Accountability Act Supplement attached to this contract as Exhibit "C", which is hereby incorporated by reference.

XXV. ATTORNEY'S FEES: If any party hereto employs an attorney for the purpose of enforcing or construing this Agreement, or any judgment based on this Agreement, in any legal proceeding whatsoever, including insolvency, bankruptcy, arbitration, declaratory relief or other litigation, including appeals or rehearing, the prevailing party shall be entitled to receive from the other party or parties thereto reimbursement for all attorneys' fees and all costs, including but not limited to service of process, filing fees, court and court reporter costs, investigative costs, expert witness fees, and the cost of any bonds, whether taxable or not. If any judgment or final order be issued in that proceeding, said reimbursement shall be specified therein.

XXVI. NOTICES: Notices to terminate, change or otherwise provide notice as provided in the contract shall be given to County at the following location:

**(ALPINE COUNTY DEPARTMENT)**  
**(ADDRESS)**  
**(ADDRESS)**  
**(PHONE AND/OR EMAIL)**

Notices shall be given to Contractor at the following address:

**(CONTACT NAME)**  
**(NAME OF BUSINESS/CONTRACTOR)**  
**(ADDRESS)**  
**(ADDRESS)**  
**(PHONE AND/OR EMAIL)**

XXVII. COST DISCLOSURE: In accordance with Government Code Section 7550, Contractor agrees to state in a separate section of its filed report the dollar amount of this contract and any related contracts and subcontracts relating to the preparation of the report resulting from this contract. **(THE COST DISCLOSURE PARAGRAPH IS RARELY NEEDED; IT ONLY APPLIES WHEN THE CONTRACT EXCEEDS \$5,000 AND PROVIDES FOR PAYMENT TO THE CONTRACTOR FOR WRITING A REPORT. DELETE THIS PARAGRAPH IF NOT APPLICABLE)**

XXVIII. PUBLIC WORKS PROJECTS: No contractor or subcontractor may be listed on a bid proposal for a Public Works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.2 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)]. No contractor or subcontractor may be awarded a Public Works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.2. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

IN WITNESS WHEREOF, the parties hereunto have executed this Contract on the date written below.

**COUNTY OF ALPINE:**

**CONTRACTOR:**

By \_\_\_\_\_

By \_\_\_\_\_

David Griffith, Chairman

Name: \_\_\_\_\_

Alpine County Board of Supervisors

Title.: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Attest:**

**Approved as to form:**

\_\_\_\_\_  
Teola Tremayne, County Clerk and ex-officio Clerk to the Board of Supervisors  
By: Patricia Griffin, Asst. County Clerk

\_\_\_\_\_  
Jim Jones  
County Counsel

---

**OR IF Not Board Approved**

**COUNTY OF ALPINE:**

**CONTRACTOR:**

By \_\_\_\_\_

By \_\_\_\_\_

Nichole Williamson

Name: \_\_\_\_\_

County Administrative Officer

Title.: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Jim Jones  
County Counsel

EXHIBIT "A"

SERVICES TO BE PROVIDED BY CONTRACTOR

EXHIBIT "B"

COMPENSATION OR FEES TO BE PAID TO CONTRACTOR

Potential Markleeville Locations - Priority Order

**Alpine County Chamber of Commerce** ★

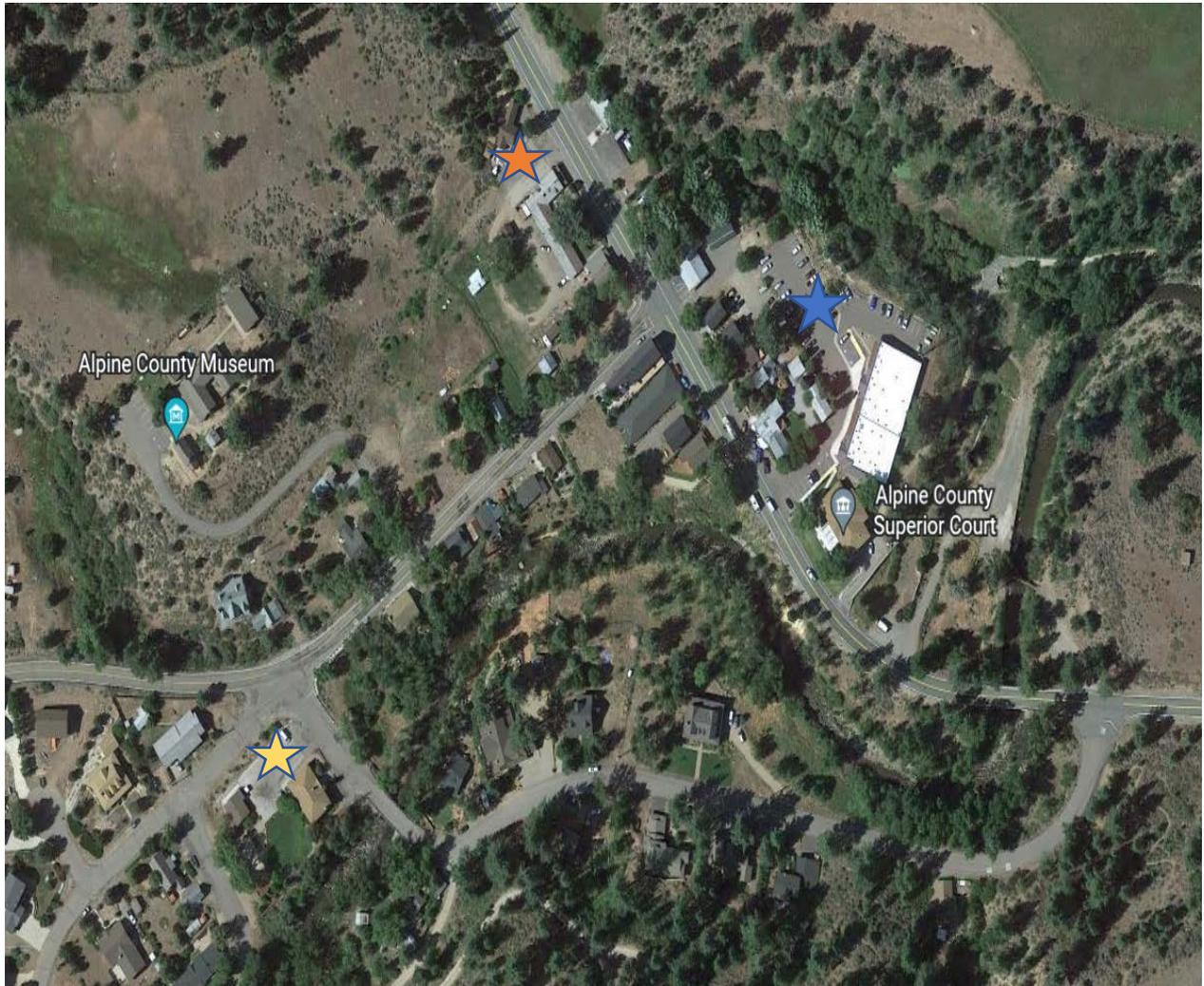
3 Webster Street.,  
Markleeville, CA 96120

**Alpine County Library** ★

99 Water St.,  
Markleeville, CA 96120

**Alpine County Administrative Offices** ★

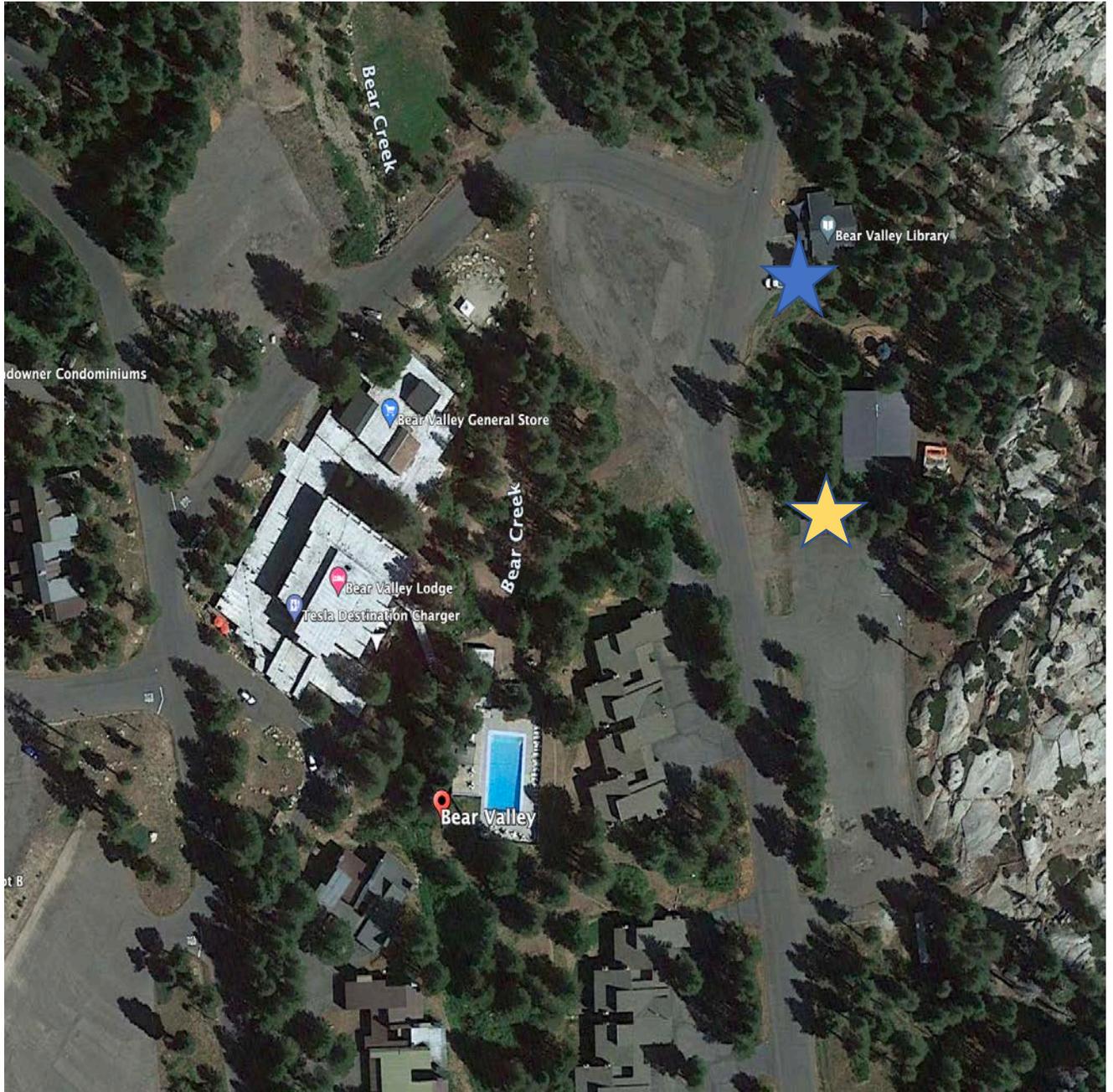
99 Water St.,  
Markleeville, CA 96120



Potential Bear Valley Locations – Priority Order

**Bear Valley Library**   
325 Creekside Dr.,  
Bear Valley, CA 95223

**Perry Walther Building**   
325 Creekside Dr.,  
Bear Valley, CA 95223



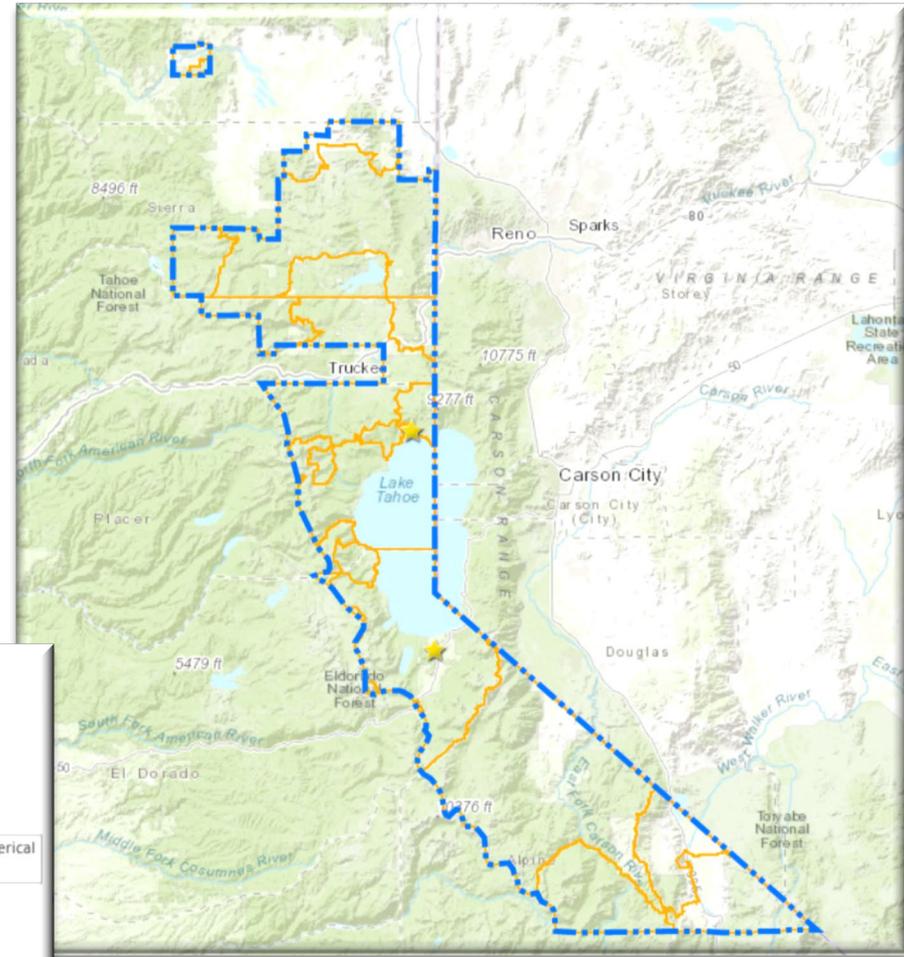
# Liberty EV Charging Programs

May 2022

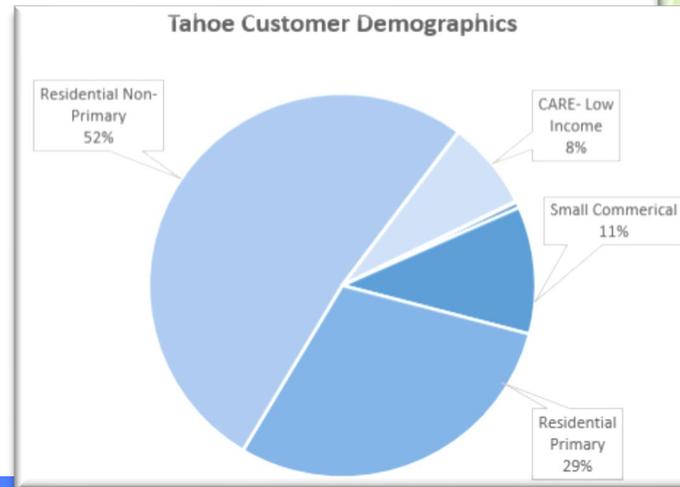


# Liberty (Lake Tahoe, California)

1. Investor Owned, regulated by California Public Utilities Commission
2. Total customers – 49,000
3. Peak load ~125 MW (winter, evening)



Liberty Service Area



# Electric Vehicle Charger Programs

## Installation cost and direct customer rebates

Customer Type	Charger Type	Liberty Support	% Project Cost Covered
Commercial & MUD	Level 1, 2 or DC Fast	Make-ready only	n/a
Selected Commercial	DC Fast	Make-ready + \$50,000 + Rebate	Infrastructure = 100% Charger = up to 50%
Small Business	Level 2	Rebate = \$2,500	Up to 100%
Public Schools & State Parks	Level 2	All costs \$100,000 +	100%
Residential	Level 2	Rebate = \$1,500	Up to 100%



# Electric Vehicle Charger Programs

## EV Infrastructure Rule

No-cost design and infrastructure for new EV charging services

- ✓ Available to all customer classes *except* single-family residences
- ✓ Includes transformers, service lines, trenching
- ✓ Upgrades to Liberty's distribution system not covered
- ✓ Customer commits to install and maintain chargers for at least 5 years
- ✓ Detailed in [Rule 24](#)



# Electric Vehicle Charger Programs

## EV Fast Charge Program

Make-ready plus charger rebates

- ✓ High power charging at selected locations
  - Areas without adequate charging*
  - Supporting small businesses*
- ✓ Includes transformers, service lines, trenching
- ✓ Rebate up to 50% of charger cost
- ✓ Customer commits to install and maintain chargers for at least ten years



# Electric Vehicle Charger Programs

## Small Business

### Direct customer rebate

- ✓ Accessible to the public
- ✓ Charger from approved list
- ✓ Installed by licensed electrician (C-10)
- ✓ Share usage data with Liberty
- ✓ Enroll in [EV Time-of-Use](#) rate



# Electric Vehicle Charger Programs

## Residential Eligibility

- ✓ Customer has an EV
  - Purchased or leased AFTER June 2017*
- ✓ Smart charger from approved list
- ✓ Installed by licensed electrician (C-10)
- ✓ Share usage data with Liberty
- ✓ Enroll in [EV Time-of-Use](#) rate



# Electric Vehicle Charger Programs

## Application Process

- ✓ Customers or Contractor applies online  
[PowerClerk](#)
- ✓ Reserve rebate OR submit completed project
- ✓ Rebates paid directly to customer

The screenshot displays the Liberty PowerClerk website interface. At the top, the Liberty logo is on the left and the PowerClerk logo is on the right. Below the logos, the text "PowerClerk" is centered. The main content area is divided into two columns: "Solar Program" (blue background) and "EV Charger Program" (green background). Each column has a "Current Status" section with text indicating program availability. Below these are two buttons: "Application process to install and interconnect a qualified solar system." and "See if an electric vehicle is right for you with our EV comparison tool, WattPlan". At the bottom, there are two boxes showing "Available SIP Funding" of \$201,797.00 and "Available EV Funding" of \$1,750,000.00. On the right side, there is a "Log In" form with fields for Username and Password, a "Log In" button, and links for "Forgot Password?" and "Register a new account".

Liberty™ PowerClerk®

PowerClerk

**Solar Program** **EV Charger Program**

**Current Status** **Current Status**

*The Solar Incentive Program is currently **OPEN** to new applications from Residents, Small Businesses and Schools.*

*The Residential and Small Business Charger Programs are **OPEN** new applications.*

*The DCFC Program is currently **OPEN** to new applications.*

Customers not eligible for the Solar Incentive Program may still apply in PowerClerk for net metering.

Application process to install and interconnect a qualified solar system. See if an electric vehicle is right for you with our EV comparison tool, WattPlan

Available SIP Funding: \$201,797.00 Available EV Funding: \$1,750,000.00

Log In

Username: example@company.com

Password:

Log In

Forgot Password? Register a new account



# Electric Vehicle Charger Programs

## TOU Enrollment

1. Customer consents to rate change in application
2. Liberty exchanges to interval meter
3. Rate changed on bill

*\*Solar customers cannot be billed at TOU*

*\*Meter exchange typically 30-60 days*

[TOU-EV Rate details](#)

Residential EV Time-of-Use Rate Application

Account	
Host Customer Name *	
Service Address *	
Account Number	
Host Customer Phone *	
Alternate Phone	
Host Customer Email	
Mailing Address	
Rate	
Current	

RESIDENTIAL		RESIDENTIAL - TIME OF USE - ELECTRIC VEHICLE			
<b>CUSTOMER CHARGE</b>	9.02	<b>CUSTOMER CHARGE</b>	14.25		
D-1	Cost per kWh	TOU D-1 EV	Cost per kWh		
Tier 1 - Base	0.14707	Winter - ON	10/1-5/31 5:01 PM to 10:00 PM	0.16984	
Tier 2 - Excess	0.16919	Winter - MID	10/1-5/31 7:01 AM to 5:00 PM	0.16672	
		Winter - OFF	10/1-5/31 10:01 PM to 7:00 AM	0.10439	
		Summer - ON	6/1-9/30 10:01 AM to 10:00 PM	0.16699	
		Summer - OFF	6/1-9/30 10:01 PM to 10:00 AM	0.10439	
SMALL COMMERCIAL		SMALL COMMERCIAL - TIME OF USE - ELECTRIC VEHICLE			
<b>CUSTOMER CHARGE</b>	16.22	<b>CUSTOMER CHARGE</b>	21.44		
A-1	Cost per kWh	TOU A-1 EV	Cost per kWh		
CE50	0.18945	Winter - ON	10/1-5/31 5:01 PM to 10:00 PM	0.20142	
CE5A	0.19264	Winter - MID	10/1-5/31 7:01 AM to 5:00 PM	0.18945	
		Winter - OFF	10/1-5/31 10:01 PM to 7:00 AM	0.1303	
		Summer - ON	6/1-9/30 10:01 AM to 10:00 PM	0.18945	
		Summer - OFF	6/1-9/30 10:01 PM to 10:00 AM	0.1303	

the TOU Rate than I  
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am the customer of  
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previous billing rate  
ilities to request this



# Thank you





EMERGENCIES 



[ELECTRIC VEHICLE CHARGE NETWORK](#) > [PROGRAM PARTICIPANTS](#) > [ABOUT THE PROGRAM](#)



Start the application to install your charging stations.

[APPLY TODAY](#)

## About the Program

### CHOOSE VIEW

Program overview 

### PROGRAM OVERVIEW

**UPDATE:** This program is fully subscribed. We are currently not accepting new participants.

Transportation is the largest source of greenhouse gas (GHG) emissions in California. The state is now pushing for a large increase in the adoption of electric vehicles. In 2012, Governor Brown signed an Executive Order calling for 1.5 million zero emission vehicles on our roads by 2025.

In December 2016, the California Public Utilities Commission (CPUC) approved a three-year program to install up to 7,500 Level 2 electric vehicle (EV) chargers at multi-unit dwelling and workplaces. The chargers will be installed throughout PG&E's service territory between 2018 and 2020. If you have at least ten parking spots that can be used, this program provides an opportunity to contribute to California's energy goals, while also improving your property. Learn about the program features and benefits, review supporting materials and [see the FAQs](#).

## PROGRAM BENEFITS



### Cost savings

PG&E pays for the infrastructure to supply electricity to each EV parking space, and for a portion of the charging equipment. [Use the cost calculator](#).



### Hands-on assistance

Proceed through the planning, installation and activation process with the help and guidance of experienced PG&E professionals.



## Employee and tenant satisfaction

Attract and retain employees or tenants by offering EV charging and promoting clean energy use at your site.



## Climate action

Support California's greenhouse gas reduction goals by promoting the transition to low emission transportation.



## Leadership by example

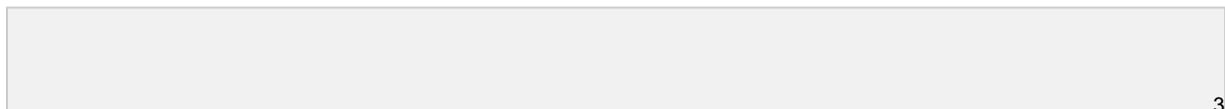
Position your organization as a leader in sustainability and innovation, and advance your own sustainability goals.

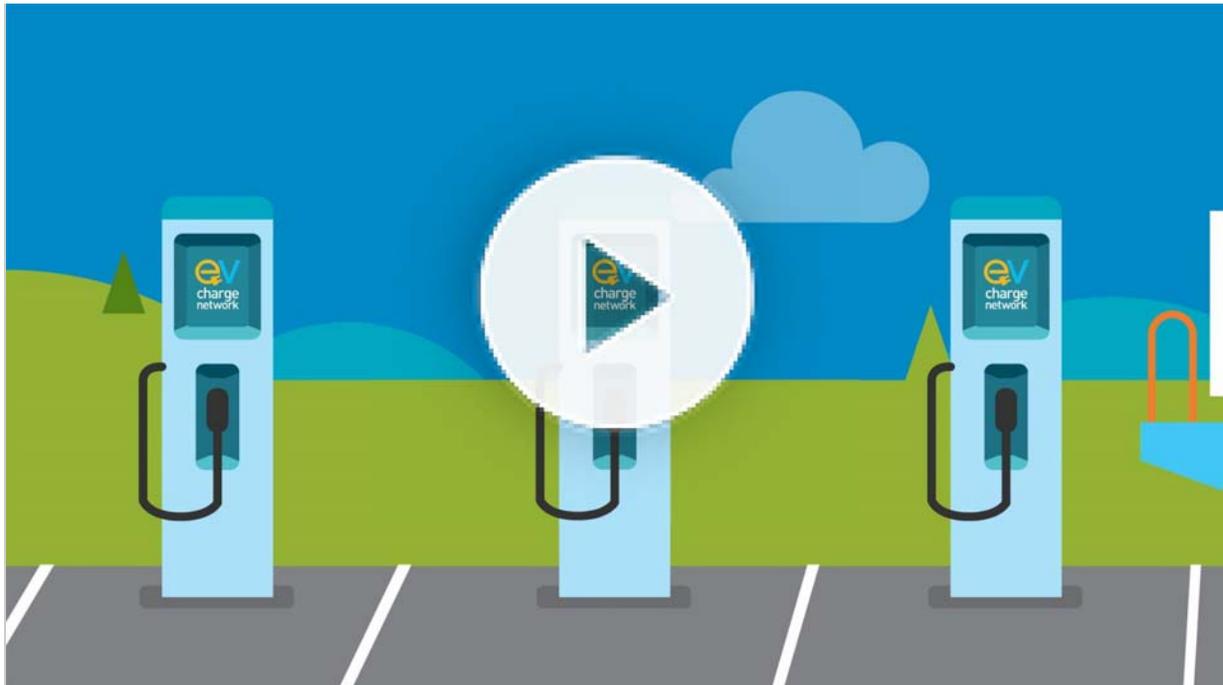


## Public health

Help improve air quality for California communities by reducing tailpipe emissions.

# Play the overview video





## PG&E's EV Charge program

Audio description and transcript also available for this video.

[Access an audio descriptive version](#)

[Download a transcript \(PDF, 69 KB\)](#)

[PLAY VIDEO >](#)

## Contact us



### General inquiry?

Email: [EVChargeNetwork@pge.com](mailto:EVChargeNetwork@pge.com)

Phone: [1-877-704-8723](tel:1-877-704-8723)



## Interested in participating?

Get in touch with a PG&E specialist.

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