



Short-Term Rental Registration

Alpine County Community Development Department
 50 Diamond Valley Road
 Markleeville, CA 96120
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 Email: planning@alpinecountyca.gov

PROJECT AND SITE INFORMATION <i>(ATTACH LIST WITH * INFORMATION IF PROPERTY MANAGER REGISTERING MULTIPLE UNITS)</i>			
Owner Name*			
Project Location/ Physical Address*			
Mailing Address			
Assessor Parcel No. *	Owner Phone	Owner Email	
REQUESTED OCCUPANCY <i>(Subject to County Approval)</i>			
# OF BEDROOMS	# OF BATHROOMS	MAX # OF OVERNIGHT GUESTS	
MAX # OF DAYTIME GUEST (CANNOT EXCEED MORE THE 150% OF THE MAX # OF OVERNIGHT GUESTS)			
PROPERTY MANAGER INFORMATION <i>(SKIP IF NOT APPLICABLE)</i>			
Name of Property Management Company or Agent			
Address			
Phone	Cell	Email	
24/7 Contact Name	24/7 Contact Phone	24/7 Contact Email	
EMERGENCY CONTACT FOR RENTAL <i>(IF DIFFERENT FROM PROPERTY MANAGER)</i>			
Name			
Address			
Phone	Cell	24/7 Contact Phone	Email
FEES			Annual
Business License <i>(Business license is free to honorably discharged military veterans. Please attach either a copy of honorable military discharge or \$29 annual fee.)</i>			\$29
Short Term Rental			\$385
TOTAL			\$414

AUTHORIZATION AND ACKNOWLEDGEMENTS (PLEASE INITIAL EACH)

	<p>Business Licenses shall be issued for the period of time beginning on July 1st of each year and shall conclude on June 30th of the following year. Applications made during the year shall be issued for a prorated period to conclude on June 30th. A new application is required each year.</p>	
	<p>Contact Information: As per Code 18.73.070– A contact must be available 24/7 during all times that property is rented. The contact shall be required to abate a nuisance relating to noise, trash, or parking within one hour after being notified of the existence of a potential violation.</p>	
	<p>I have read and agree to comply with all Residential Short-term rental requirements as outlined in County Code 18.73.</p>	
	<p>Short Term Rental Permits shall be issued for the period of time beginning on July 1st of each year and shall conclude on June 30th of the following year. Applications made during the year shall be issued for a prorated period to conclude on June 30th. A new application is required each year.</p>	
	<p>I confirm that all of the units listed in the registration have the following items present in each unit:</p> <ul style="list-style-type: none">I. Operating smoke detector(s) and carbon monoxide detector(s) installed in accordance with state law.II. At least one functioning fire extinguisher in an easily accessed location.III. Written information in a conspicuous location containing 24/7 emergency contact information, and contacts for law enforcement, fire department and ambulance services.	
	<p>I Understand that transient lodging tax equal to 10% of the rent collected for the residential short-term rental must be paid to Alpine County pursuant to Alpine County Code Section 3.16</p>	
<p>SIGNATURE OF PERSON SUBMITTING REGISTRATION:</p>	<p>PRINTNAME:</p>	<p>DATE</p>
<p>Registration form.</p>		